

By-Laws  
Board of Commissioners  
of the  
West Feliciana Parish  
Port Commission

FIRST ADMENDENT: May 23, 2007  
REAFFIRMED : June 11, 2007

# West Feliciana Parish Port Commission

## By-Laws

### Article I

#### NAME

The name of this organization shall be the West Feliciana Parish Port Commission, hereinafter referred to as COMMISSION, and its mailing address shall be P.O. Box 3044, St. Francisville, LA 70775.

### Article II

#### AUTHORITY

The West Feliciana Parish Port Commission is organized and operated in accordance with Act 98 of the 2005 Regular Session of the Louisiana Legislature. (i.e. LSA 44:3281 et seq)

### Article III

#### MEETINGS

**Section 1.** The COMMISSION shall meet monthly on the second Monday of each month at 5:00 PM in the West Feliciana Parish Police Jury meeting room, or at a different location and time as designated by a majority vote of the West Feliciana Parish Port Commission.

**Section 2.** The COMMISSION shall also meet in special session at the call of the President of the COMMISSION or on the written request of three (3) members of the COMMISSION.

**Section 3.** Robert's Rules of Order shall be parliamentary authority for all matters of procedures of the COMMISSION not otherwise covered in these By-Laws.

**Section 4.** All notices of regular meetings shall be provided to each member of the Commission via US mail, e-mail or fax at least three days prior to the meeting. Each member of the COMMISSION shall be responsible for notifying the Secretary-Treasurer, in writing, of the address or method by which all notices are to be sent.

**Section 5.** All meeting notices shall be posted in accordance with the Open Meetings Laws of the state of Louisiana.

**Section 6.** The President shall cause an agenda to be prepared. The agenda shall list the items of business to be considered and acted upon and shall be submitted to the Commissioners in accordance with Article III, Section 4 of these By-Laws.

#### Article IV QUORUM

**Section 1.** A majority of the members of the COMMISSION, not including vacancies, shall constitute a quorum, and all actions or resolutions of the COMMISSION must be approved by the affirmative vote of not less than a majority of the members present and voting at any meeting of the COMMISSION.

**Section 2.** No action of the COMMISSION shall be authorized on the following matters unless approved by a majority of the total Commissioners:

1. Adoption of bylaws and other rules and regulations for conduct of the COMMISSION'S business,
2. Hiring or firing of the COMMISSION'S executive director, if any,
3. The incurring of funded, general, or bonded debt, levy of taxes, the call for any tax or other election, and use of eminent domain powers,
4. Sale, lease, or alienation of real property or improvements.

**Section 3.** Changes to rules and regulations adopted by the COMMISSION may be adopted at any regular or special meeting of the COMMISSION by an affirmative vote of not less than a majority of the total Commissioners, provided that the proposed

amendment has been submitted in writing at the previous regular or special meeting and is in compliance with any applicable laws.

## Article V OFFICERS

**Section 1.** Officers shall be President, Vice-President, Secretary and Treasurer. The offices of Secretary and Treasurer may be held by the same person. The officers shall be elected yearly from among the Commissioners, at the regular meeting in February, commencing with the year 2006. The initial officers were elected at the COMMISSION's organizational meeting on September 21, 2005 and shall serve until the 2006 elections.

**Section 2.** If for any reason elections cannot be held during the February meeting, then elections are to be held at the next month's regular meeting or at a special meeting called for that purpose.

**Section 3.** Election of officers shall be by roll call ballot. A majority vote of all members of the COMMISSION shall be required for election of officers. In order to remove a duly elected officer during the term of his office a two-thirds (2/3) vote of all Commissioners shall be required at a regular or special meeting called for that purpose.

**Section 4.** Vacancies in elective offices shall be filled by a majority of Commissioners present at a regular or special meeting of the COMMISSION. Officers elected to fill a vacancy shall serve for the remainder of the term of the original officeholder.

## Article VI AMENDMENTS TO BY-LAWS

These By-Laws may be amended at any regular or special meeting of the COMMISSION by an affirmative vote of not less than a majority of all members of the COMMISSION, provided that the proposed amendment has been submitted in writing at the

previous regular or special meeting and is in full compliance with any applicable laws.

**Article VII**  
**SEVERABILITY**

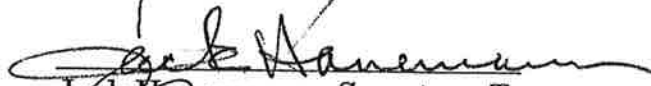
If any provision or term of these By-Laws or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of these By-Laws which can be given effect without the invalid provision(s), item(s) or application(s) and to this end the provisions of these rules are hereby declared severable.


**Article VIII**  
**ADOPTION**

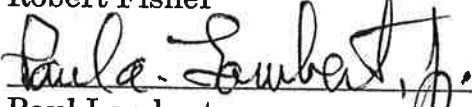
These By-Laws are hereby adopted by the West Feliciana Parish Port Commission at its regularly scheduled meeting on this the 23<sup>rd</sup> day of May, 2007.

**ATTESTED:**

  
\_\_\_\_\_  
Kevin Couhig - President

  
\_\_\_\_\_  
Jack Hanemann - Secretary-Treasurer


  
\_\_\_\_\_  
Robert Fisher

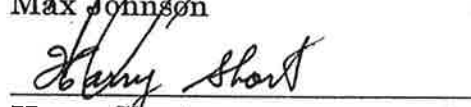
  
\_\_\_\_\_  
Paul Lambert

  
\_\_\_\_\_  
Leonard Sullivan

  
\_\_\_\_\_  
Jim Roland - Vice-President

  
\_\_\_\_\_  
Elvis Calhoun

  
\_\_\_\_\_  
Max Johnson

  
\_\_\_\_\_  
Harry Short